

**BUDGET & APPROPRIATION ORDINANCE**

**TOWNSHIP**

**ORDINANCE No.**

An ordinance appropriating for all town purposes for Grafton Township, McHenry County, Illinois, for the fiscal year beginning April 1, 2020 and ending March 31, 2021.

BE IT ORDAINED by the Board of Trustees of Grafton Township, McHenry County, Illinois.

SECTION 1: That the amounts hereinafter set forth, or so much thereof as may be authorized by law, and as may be needed or deemed necessary to defray all expenses and liabilities of Grafton Township Town Fund, be and the same are hereby appropriated for the town purposes of Grafton Township, McHenry County, Illinois, as hereinafter specified for the fiscal year beginning April 1, 2020 and ending March 31, 2021.

SECTION 2: That the following budget containing an estimate of revenues and expenditures is hereby adopted for the following funds,

General Town Fund

General Assistance

Insurance Fund

GENERAL TOWN FUND

<b>BEGINNING BALANCE</b>	<b>April 1, 2020</b>	<b>1,898,428.00</b>
<b>CORPORATE FUND REVENUE</b>		
1000	Property Tax	0.00
1010	Replacement Taxes	20,000.00
1020	Interest Income	7,500.00
1040	IGA Road Comm. Salary	15,625.00
1055	Miscellaneous Income	500.00
<b>TOTAL CORPORATE FUND REVENUE</b>		<b>43,625.00</b>
<b>CORPORATE INSURANCE FUND REVENUE</b>		
2000	Property Taxes	18,000.00
2020	Interest Income	0.00
2050	Miscellaneous Income	0.00
<b>TOTAL CORPORATE INSURANCE REVENUE</b>		<b>18,000.00</b>
<b>TOTAL TOWN FUND REVENUE</b>		<b>61,625.00</b>
<b>TOTAL TOWN FUNDS AVAILABLE</b>		<b>1,960,053.00</b>

GENERAL ASSISTANCE FUND

<b>BEGINNING BALANCE</b>	<b>April 1, 2019</b>	<b>79,421.00</b>
<b>GENERAL ASSISTANCE REVENUES</b>		
5000	Property Taxes	33,000.00
5020	Interest Income	400.00
5050	Miscellaneous Income	0.00
<b>TOTAL GENERAL ASSISTANCE FUND REVENUE</b>		<b>33,400.00</b>
<b>TOTAL GENERAL ASSISTANCE FUNDS AVAILABLE</b>		<b>112,821.00</b>

**GENERAL ASSISTANCE FUND**

**ADMINISTRATION**

**CONTRACTUAL SERVICES**

5512	Maintenance Service-Equipment	2,000.00
5534	Accounting Services	3,000.00
5549	Other Professional Service	1,000.00
5551	Postage	250.00
5552	Telephone	1,000.00
5554	Printing	1,000.00
5556	Training	500.00
5571	Utilities	1,000.00

**TOTAL CONTRACTUAL SERVICES 9,750.00**

**OPERATING EXPENSES**

5611	Maintenance Supplies-Building	500.00
5651	Office Supplies	1,000.00

**TOTAL OPERATING EXPENSES 1,500.00**

**PERSONNEL**

5421	Salaries	5,000.00
5451	Health Insurance	7,500.00

**TOTAL PERSONNEL 12,500.00**

**TOTAL ADMINISTRATION 23,750.00**

**HOME RELIEF**

**COMMODITIES**

5781	Food	1,000.00
5782	Personal Incidentals	1,000.00
5783	Household Incidentals	1,000.00
5784	Flat Grant	1,000.00
5785	Drugs	1,000.00
5786	Fuel	1,000.00
5790	Catastrophic Deduction	7,905.30

**TOTAL COMMODITIES 13,905.30**

**CONTRACTUAL SERVICES**

5805	Transportation Assistance	2,500.00
5885	Other Medical Service Insurance	7,000.00
5887	Shelter	35,000.00
5888	Utility Payments	30,665.70

**TOTAL CONTRACTUAL SERVICES 75,165.70**

**TOTAL HOME RELIEF 89,071.00**

**TOTAL GENERAL ASSISTANCE FUND 112,821.00**

**ENDING BALANCE 0.00**

**GENERAL TOWN FUND**

**TOWN FUND EXPENDITURES**

**ADMINISTRATION**

**CAPITAL OUTLAY**

1831	Capital Improvement Reserve	250,000.00
1835	Capital Equipment Reserve	148,863.00

**TOTAL CAPITAL OUTLAY** **398,863.00**

**COMMODITIES**

1651	Office Supplies	5,000.00
1652	Operating Supplies	3,000.00

**TOTAL COMMODITIES** **8,000.00**

**CONTRACTUAL SERVICES**

1511	Maintenance Service-Building	250,000.00
1512	Maintenance Service-Equipment	75,000.00
1531	Accounting Services	20,000.00
1533	Legal Service	165,000.00
1551	Postage	2,000.00
1552	Telephone	5,000.00
1553	Publishing	2,000.00
1554	Printing	3,000.00
1561	Dues	5,000.00
1562	Travel Expenses	2,000.00
1563	Training	5,000.00
1565	Clerk	5,000.00
1571	Utilities	10,000.00
1572	Fuel	2,000.00
1573	Other Professional Services	50,000.00
1574	Annual Meeting	2,500.00
1575	Room Rental	2,500.00

**TOTAL CONTRACTUAL SERVICES** **606,000.00**

**OTHER EXPENDITURES**

1905	Miscellaneous Expense	50,000.00
1911	Contingencies	60,000.00

**TOTAL OTHER EXPENDITURES** **110,000.00**

**PERSONNEL**

1420	Office Staff Hourly	85,000.00
1421	Elected Officials Salaries	165,000.00
1451	Health Insurance	60,000.00

**TOTAL PERSONNEL** **310,000.00**

<b>SENIOR SERVICES</b>		
900	Salaries	25,000.00
901	Payroll Taxes	4,000.00
902	Health Insurance	7,500.00
903	IMRF	2,500.00
930	Fuel	4,000.00
950	Office Supplies	1,000.00
959	Community Service/Senior	10,000.00
960	Telephone	2,000.00
967	Printing	1,000.00
968	Postage	1,000.00
970	Miscellaneous	10,000.00
971	Utilities	2,000.00
972	McRide	15,000.00
<b>TOTAL SENIOR SERVICES</b>		<b>85,000.00</b>
<b>TOTAL ADMINISTRATION</b>		<b>1,517,863.00</b>
<b>ASSESSOR</b>		
<b>CAPITAL OUTLAY</b>		
1854	Equipment	0.00
<b>TOTAL CAPITAL OUTLAY</b>		<b>0.00</b>
<b>COMMODITIES</b>		
1851	Office Supplies	3,000.00
<b>TOTAL COMMODITIES</b>		<b>3,000.00</b>
<b>CONTRACTUAL SERVICES</b>		
1751	Maintenance Service	4,200.00
1752	Telephone	2,400.00
1755	Postage	250.00
1756	Software	11,000.00
1757	Publishing	600.00
1758	Printing	500.00
1759	Dues	1,000.00
1760	Travel Expense	2,500.00
1761	Training	2,600.00
1762	Publications/Subscriptions	300.00
<b>TOTAL CONTRACTUAL SERVICES</b>		<b>25,350.00</b>
<b>OTHER EXPENDITURES</b>		
1939	Miscellaneous	1,500.00
1940	Uniforms	500.00
<b>TOTAL OTHER EXPENDITURES</b>		<b>2,000.00</b>
<b>PERSONNEL</b>		
1240	Salaries	225,260.00
1241	IMRF	19,268.00
1242	FICA/Medicare/Taxes	17,232.00
1243	Health Insurance	52,080.00
<b>TOTAL PERSONNEL</b>		<b>313,840.00</b>
<b>TOTAL ASSESSOR</b>		<b>344,190.00</b>
<b>TOTAL TOWN FUND EXPENDITURES</b>		<b>1,862,053.00</b>

**TOWN IMRF FUND EXPEDITURES**

3262	Retirement Contribution	28,000.00
<b>TOTAL TOWN IMRF FUND EXPEDITURES</b>		<b>28,000.00</b>

**TOWN INSURANCE FUND EXPENDITURE  
CONTRACTED SERVICES**

2593	Risk Management Contribution	25,000.00
<b>TOTAL CONTRACTED SERVICES</b>		<b>25,000.00</b>

**PERSONNEL**

2453	Unemployment Insurance	10,000.00
<b>TOTAL TOWN INSURANCE FUND EXPENDITURE</b>		<b>35,000.00</b>

**TOWN SOCIAL SECURITY EXPENDITURE**

3761	Social Security Contribution	25,000.00
3762	Medicare Contribution	10,000.00
<b>TOTAL TOWN SOCIAL SECURITY EXPENDITURE</b>		<b>35,000.00</b>

**TOTAL TOWN FUND EXPENDITURE** **1,960,053.00**

**ENDING BALANCE** **0.00**

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SECTION 3: That the amount appropriated for town purposes for the fiscal year beginning April 1, 2020 and ending March 31, 2021 by fund shall be as

1	General Town Fund	1,925,053.00
12	Insurance Fund	35,000.00
15	General Assistance Fund	112,821.00
<b>TOTAL APPROPRIATIONS:</b>		<b>2,072,874.00</b>

SECTION 4: That if any section, subdivision, or sentence of this ordinance shall for any reason be held invalid or to be unconstitutional, such decision shall not affect the validity of the remaining portion of this ordinance.

SECTION 5: That each appropriated fund total shall be divided among the several objects and purposes specified, and in the particular amounts stated for each fund respectively in Section 2, for the fiscal year beginning April 1, 2020 and ending March 31, 2021.

SECTION 6: That Section 3 shall be and is a summary of the annual Appropriation Ordinance of this Township, passed by the Board of Trustees as required by law and shall be in full force and effect from and after this date.

SECTION 7: That a certified copy of the Budget & Appropriation Ordinance shall be filed with the County Clerk within 30 days after adoption.

ADOPTED this \_\_\_\_ day of \_\_\_\_\_, 202\_\_ pursuant to a roll call vote by the Board of Trustees of Grafton Township, McHenry County, Illinois.

**BOARD OF TRUSTEES**

	<b><u>AYE</u></b>	<b><u>NAY</u></b>	<b><u>ABSENT</u></b>
Eric Ruth	_____	_____	_____
Matthew Cooper	_____	_____	_____
Sean Cratty	_____	_____	_____
Thomas Welch	_____	_____	_____
Dan Ziller	_____	_____	_____

\_\_\_\_\_  
Kathleen Watson Town Clerk

\_\_\_\_\_  
Eric Ruth Chairman



**CERTIFICATION OF BUDGET & APPROPRIATION ORDINANCE**

**TOWNSHIP**

The undersigned, duly elected, qualified and acting Clerk of Grafton Township, McHenry County, Illinois, does hereby certify that attached hereto is a true and correct copy of the Budget & Appropriation Ordinance of said Township for the fiscal year beginning April 1, 2020 and ending March 30, 2021 as adopted this \_\_\_\_ day of \_\_\_\_\_, 202\_\_.

This certification is made and filed pursuant to the requirements of (35 ILCS 200/18-50) and on behalf of Grafton Township, McHenry County, Illinois. This certification must be filed within 30 days after the adoption of the Budget & Appropriation Ordinance.

Dated this \_\_\_\_ day of \_\_\_\_\_, 202\_\_

\_\_\_\_\_  
Town Clerk

Filed this \_\_\_\_ day of \_\_\_\_\_, 202\_\_

\_\_\_\_\_  
County Clerk

**CERTIFIED ESTIMATE OF REVENUES BY SOURCE**

**TOWNSHIP**

The undersigned, Supervisor, Chief Fiscal Officer, of Grafton Township, McHenry County, Illinois, does hereby certify that the estimate of revenues by source or anticipated to be received by said taxing district, is either set forth in said ordinance as "Revenues" or attached hereto by separate document, is a true statement of said estimate.

This certification is made and filed pursuant to the requirements of (35 ILCS 200/18050) and on behalf of Grafton Township, McHenry County, Illinois. This certification must be filed within 30 days after the adoption of the Budget & Appropriation Ordinance.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 202\_\_

\_\_\_\_\_  
Supervisor - Chief Fiscal Officer

Filed this \_\_\_\_\_ day of \_\_\_\_\_, 202\_\_

\_\_\_\_\_  
County Clerk